



Duwensee

Spedition & Lagerhaus GmbH

Martinseestraße 1
63150 Heusenstamm
Telefon (06104) 64860-00
Telefax (06104) 64860-2900

CHECKLIST // Power of Attorney

Dear Customers,

Thank you for entrusting us to clear your shipment through customs.

In order to be able to guarantee a smooth process, we need the following information from you as well as the enclosed customs Powers of Attorney signed by our partners.

- **EORI NUMBER**
- **Commercial Invoice**
The following information must be included:
 - Name and address of the buyer and the seller
 - EORI Number and Tax Identification Number
 - Type of goods and 11 digit Customs Tariff Number (HS Code)
 - Goods value (total amount and prices per article)
 - Currency of the invoice
 - Gross and net weight
 - Type of packaging
 - Incoterms (delivery conditions) and place or location
 - Invoice number and date
 - Country of Origin of goods
- „Possibly“ Certificate(s) of Origin
- **Specification of the deferment accounts**
- **Contact person of the importer (name, telephone number and e-mail address)**
- **Packinglist**
- **Deliverynotes**

Moving forward, we are always of course happy to answer any further questions you may have.

Yours faithfully,

Your Duwensee Team

Geschäftsführer: Gregor Duwensee & Günter Duwensee
Handelsregister: Amtsgericht Offenbach/M. HRB No. 8314
USt.-ID-Nr.: DE 113566594
Steuer-Nr.: 03523155773
Finanzamt: Offenbach am Main

Postbank Frankfurt
Konto: 717 159 604
BLZ: 500 100 60
IBAN: DE91 5001 0060 0717 1596 04
BIC: PBNKDEFFXXX